

# **IC 2001-1 TO AFI 36-2606, REENLISTMENT IN THE UNITED STATES AIR FORCE**

**21 NOVEMBER 2001**

## **★SUMMARY OF REVISIONS**

This change incorporates interim change (IC) 2001-1 (attachment 3). Excludes first term airmen from extension reasons (paragraph 4.7); enhances Rule 28, Under Best Interest of the Air Force, by allowing first term airmen to extend their initial enlistment for a period of 12 months for personal convenience. The maximum extension for first termers would remain at 23 months (figure 1, section II, rule 28 and table 4.1, rule 28); and adds restriction to the extension to rule 28 of table 4.1, note 2. See the last attachment of the publication, IC 2001-1, for the complete IC. A bar (|) indicates revision from the previous edition.

**★4.7. Extension Reasons.** Table 4.1 lists the approval conditions for voluntary extensions of enlistment. MPFs will not approve extensions requested for the purpose of:

4.7.1. Personal convenience (excluding first term airmen) or monetary advantage.

4.7.2. Increasing bonus entitlement (not applicable to paragraph 4.4).

4.7.3. Providing additional time to make a career decision (excluding first term airmen) or deferring separation to coincide with civilian plans.

4.7.4. Applying for a CJR, remaining on the CJR waiting list, or requesting retraining.

**Figure 4.1. Instructions for AF Form 1411, Extension or Cancellation of Extensions of Enlistment in the Regular Air Force/Air Force Reserve.**

1. Type all entries except for signatures, dates, and initials unless otherwise indicated. Rubber stamps are authorized for signature elements provided all copies are legibly stamped. Complete all items as indicated in the table below.
2. Make all required signatures, handwritten dates, and initials with ball-point pens using black or blue ink. Signatures, dates, and initials must be legible on each copy of the form.
3. MPFs verify the airman's extension eligibility by PDS inquiry, and type the RE code currently indicated in PDS in AF Form 1411, Section V (paragraph 4.9).
4. MPFs will comply with the counseling requirements of paragraph 4.13.
5. The unit commander must make a recommendation to approve or disapprove the extension of enlistment. Unit commanders may delegate their authority to complete and sign the AF Form 1411, Section IV, but only to acting unit commanders (on orders), and only for the duration of their absence.

|            |          | EXTENSIONS (see note)  |   |
|------------|----------|--|---|
| Sections   | Item     | Explanation  | Sample Entry  |
| <b>I</b>   |          | Identification Data. MPFs enter the airman's name, grade, SSN (hyphens are optional), the unit and location of assignment in the appropriate items. Type the airman's name <i>in all capital letters</i> .   | SMITH MARY K.; TSGT<br>123-45-6789 12 OMS,<br>Randolph AFB TX 78150 |
| <b>★II</b> | <b>1</b> | MPFs enter the date of current enlistment  | 20 April 1992   |
|            | <b>2</b> | MPFs enter numerically the current term of enlistment (whole years only) as shown on the current DD Form 4-1-2   | 6; 5; 4; 3; or 2  |
|            | <b>3</b> | MPFs enter numerically the number of months requested. Don't combine with any previously approved extensions. Make corrections to this item according to paragraph 4.10.   | 12  |
|            | <b>4</b> | MPFs enter the appropriate portion of the remark listed in table 4.1, column A. Don't enter the extension reason code listed in table 4.1, column D in any item of the AF Form 1411. The following are the authorized entries in item 4. (Don't include information in parenthesis.) |   |

|  |  | <b>Rule</b> | <b>Authorized Entry</b>  |
|--|--|-------------|--|
|  |  | <b>1</b>    | Qual for prom to grade MSgt; or<br>Qual for prom to grade SMSgt; or<br>Qual for prom to grade CMSgt; or<br>Serving 6 months TIG as a TSgt. |
|  |  | <b>2</b>    | Receiving SSgt promotion consideration.  |

|                 |             | <b>EXTENSIONS (see note)</b> |   |                     |
|-----------------|-------------|------------------------------|---|---------------------|
| <b>Sections</b> | <b>Item</b> | <b>Explanation</b>           |   | <b>Sample Entry</b> |
|                 |             | <b>Rule</b>                  | <b>Authorized Entry</b>   |                     |
|                 |             | <b>3-8</b>                   | Permitting retirement.  |                     |
|                 |             | <b>9</b>                     | Completing MEB/PEB evaluation.  |                     |
|                 |             | <b>10</b>                    | Remaining on active duty beyond age 55.   |                     |
|                 |             | <b>11</b>                    | Permitting gov't med care of pregnant airman; or  |                     |
|                 |             |                              | Permitting gov't med care of pregnant spouse; or  |                     |
|                 |             |                              | Permitting gov't med care of seriously ill or injured family member.                                  |                     |
|                 |             | <b>12</b>                    | (When using rule 12, don't identify the specific assignment or TDY location. Refer to paragraph 4.2.) |                     |
|                 |             |                              | Qual for CONUS PCS asgmt; or  |                     |
|                 |             |                              | Qual for OS PCS asgmt; or   |                     |
|                 |             |                              | Qual for CONUS PCA asgmt; or  |                     |
|                 |             |                              | Qual for OS PCA asgmt; or   |                     |
|                 |             |                              | Qual for CONUS TDY asgmt; or  |                     |
|                 |             |                              | Qual for OS TDY asgmt; or   |                     |
|                 |             |                              | Qual for BOP asgmt; or  |                     |
|                 |             |                              | Qual for COT asgmt; or  |                     |
|                 |             |                              | Qual for IPCOT asgmt; or  |                     |
|                 |             |                              | Qual for SRB with PCS asgmt.  |                     |
|                 |             | <b>13</b>                    | Qual for command sponsorship of family members.   |                     |
|                 |             | <b>14</b>                    | Completing ext to OS tour; or   |                     |
|                 |             |                              | Maintaining an indefinite DEROS.  |                     |
|                 |             | <b>15</b>                    | Qual for Physician Assistant (PA) Program; or   |                     |
|                 |             |                              | Qual for Airman Education and Commissioning Program (AECP); or  |                     |
|                 |             |                              | Qual for OTS; or  |                     |
|                 |             |                              | Qual for Operation Bootstrap; or  |                     |
|                 |             |                              | Qual for NCO PME.   |                     |
|                 |             | <b>16</b>                    | Qual for training or retraining.  |                     |
|                 |             | <b>17</b>                    | Completing Control Roster observation period.   |                     |
|                 |             | <b>18</b>                    | Completing the Air Force Weight Program.  |                     |
|                 |             | <b>19</b>                    | Completing Track 4 of the SART Program.   |                     |

|  |  |           |   |  |
|--|--|-----------|---|--|
|  |  | <b>20</b> | Completing period of probation and rehab.           |  |
|  |  | <b>21</b> | Completing punishment pursuant to Article 15, UCMJ. |  |

|                 |             | <b>EXTENSIONS (see note)</b>   |   |  |
|-----------------|-------------|--|---|--|
| <b>Sections</b> | <b>Item</b> | <b>Explanation</b>   |   | <b>Sample Entry</b>                          |
|                 |             | <b>22</b>  | Completing investigation by military or civilian authorities; or<br>Awaiting the outcome of civil court charges; or   |  |
|                 |             |  | Awaiting the outcome of involuntary separation action.  |  |
|                 |             | <b>23</b>  | Processing an SRP nonselection appeal.  |  |
|                 |             | <b>24</b>  | Processing an extension of enlistment appeal (cancellation or disapproval).   |  |
|                 |             | <b>25</b>  | Attaining US citizenship.   |  |
|                 |             | <b>26</b>  | Permitting separation processing follow-ing demotion.   |  |
|                 |             | <b>27</b>  | Separating during HYT month.  |  |
|                 |             | <b>★28</b>   | Remaining on active duty for reasons determined to be in the best interest of the Air Force or First term reenlistment eligible (RBA: 1A, 1R) airman remain on active duty for personal reasons, for a period of 12 months. |  |
|                 | <b>5</b>    | MPFs enter the applicable rule number from table 4.1 (Section II, item 4, of this figure).   |   | 21   |
|                 | <b>6</b>    | MPFs enter 1st for the initial extension. If the airman has one or more previously approved extensions, enter the appropriate designation to identify the extension.             |   | 1st; or 2nd; or 3rd; and so on.              |
|                 | <b>7</b>    | MPFs enter numerically the total number of months of all approved extensions, including this extension. (Refer to paragraph 4.2)   |   | 30   |
|                 |             | MPFs type the airman's name in the appropriate items. The airman signs and dates the appropriate item in the presence of the commissioned officer who authenticates section III. |   | 28 September 1995;<br>CHARLES R.<br>ANDERSON |
| <b>III</b>      | <b>8</b>    | The commissioned officer enters the date.  |   | 28th (day of) September 1995                 |
|                 |             | Commissioned officers type or print their name and grade and sign the appropriate block. A commissioned officer must complete the authentication.                                |   | John C. Smith, 2Lt, USAF                     |

|           |          |  |   |
|-----------|----------|--|---|
| <b>IV</b> |          | The unit commander initials or places an "X" in the appropriate item to recommend approval or disapproval of the extension request (refer to paragraph 4.9). |   |
|           |          | Unit commanders type or print their name and grade in the appropriate items, sign and date the appropriate item.   | 29 September 1995, J.B. JONES, Capt, USAF |
| <b>V</b>  |          | MPFs place an "X" in the "approved" or "disapproved" item, as appropriate.   |   |
|           | <b>9</b> | If approved, MPFs enter the airman's DOS in effect <i>before</i> this extension request.   | 28 January 1995                           |
|           |          | If disapproved, MPFs attach appropriate documentation, or enter the reasons for disapproval in the remarks section.  |   |



|                 |             | <b>EXTENSIONS (see note)</b>   |                                   |
|-----------------|-------------|--|-----------------------------------|
| <b>Sections</b> | <b>Item</b> | <b>Explanation</b>   | <b>Sample Entry</b>               |
|                 | <b>10</b>   | MPFs enter the airman's new DOS as a result of this extension (refer to paragraphs 4.2 and 4.9).   | 28 January 1996                   |
|                 | <b>11</b>   | MPFs enter the applicable rule number from table 4-1 (Section II, item 4, this figure).  | 21                                |
|                 | <b>12</b>   | MPFs enter the airman's current reenlistment eligibility status (RE) code.   | 1M                                |
|                 |             | MPFs enter the TAFMSD and HYT dates for all second-term and career airmen.   | October 1970; October 1990        |
|                 | <b>13</b>   | MPFs type or print the name and grade of the approval or disapproval authority (refer to paragraph 4.1). The approval or disapproval authority signs and dates the appropriate item.   | ALLEN A. WILLIAMS,<br>SMSgt, USAF |
| <b>VI</b>       |             | <b>EXTENSION CANCELLATIONS (see note)</b>  |                                   |
|                 |             | Cancellation requests initiated by the airman:   |                                   |
|                 | <b>14</b>   | MPFs enter the date of approval listed on the previously approved AF Form 1411, Section V. (This is the date the MPF approved the extension being considered for cancellation.)  | 29 September 1995                 |
|                 | <b>15</b>   | MPFs enter numerically the number of months listed on the previously approved AF Form 1411, Section II, item 3.  | 12                                |
|                 | <b>16</b>   | MPFs will be as specific as necessary when explaining the reason for the cancellation request. Attach any supporting documents or statements. Continue comments in the remarks section or on a separate sheet, if necessary. |                                   |
|                 |             | MPFs type in the member's name and grade in the appropriate items. The airman signs and dates the appropriate item.  |                                   |
|                 |             | Cancellation requests initiated by the unit commander:   |                                   |
|                 | <b>17</b>   | MPFs enter the date of approval listed on the previously approved AF Form 1411, Section V. (This is the date the MPF approved the extension being considered for cancellation.)  | 29 September 1993                 |
|                 | <b>18</b>   | MPFs enter numerically the number of months listed on the previously approved AF Form 1411, Section II, item 3.  | 12                                |

|  |           |  |  |
|--|-----------|--|--|
|  | <b>19</b> | MPFs enter a brief explanation of the reason for the original. (For example, acquiring retainability for an overseas PCS assignment, and so forth.) The unit commander enters the justification for cancellation request in the remarks section of the AF Form 1411, or on a separate sheet, and attaches any documentation that supports the request (refer to paragraph 4.11). |  |
|  | <b>20</b> | Unit commanders type or print their name and grade, and sign and date the appropriate item.  | K.C. JONES, Capt USAF<br>15 January 1995 |

|          |      | EXTENSIONS (see note)   |  |
|----------|------|---|--|
| Sections | Item | Explanation   | Sample Entry   |
| VII      |      | When the MPF has the cancellation approval or disapproval authority, type or write an "X" in the "approved" or "disapproved" item as appropriate. If the MPF disapproves the cancellation request, enter the reasons for disapproval in the remarks section, or attach appropriate documentation to the form. If the MPF approves the cancellation request, complete the remaining sections as directed below.  |  |
|          | 21   | MPFs enter the airman's DOS in effect BEFORE approval of the cancellation request.  | 28 September 1996                                    |
|          | 22   | MPFs enter the airman's DOS in effect AFTER approval of the cancellation request.   | 28 September 1995                                    |
|          | 23   | MPFs enter the appropriate reference for cancellation authority.  | 4.11.1; or 4.11.2; and so on                         |
|          | 24   | MPFs type or print the name and grade of the MPF approval or disapproval authority (refer to paragraph 4.1). The approval or disapproval authority signs and dates in the appropriate item.   | ALLEN A. WILLIAMS,<br>SMSgt, USAF 16 January<br>1995 |
|          |      | When the MPF Chief has the approval or disapproval authority, type or write an "X" in the "approved" or "disapproved" item, as appropriate. If the MPF Chief disapproved the cancellation request, enter the reasons for disapproval on the AF Form 1411 in the "Remarks" section, or attach appropriate documentation to the form. If the MPF Chief approves the cancellation request, complete the remaining sections as directed below. Attach copies of appropriate documentation to approved requests. |  |
|          | 25   | MPFs enter the airman's DOS BEFORE approval of the cancellation request.  | 28 September 1996                                    |
|          | 26   | MPFs enter the airman's DOS AFTER approval of the cancellation request.   | 28 September 1995                                    |
|          | 27   | MPFs enter the appropriate reference for cancellation authority.  | 4.11.1; or 4.11.2; and so on                         |

|  |           |  |                                   |
|--|-----------|--|-----------------------------------|
|  | <b>28</b> | MPFs type or print the approval authority's name and grade. The approval authority signs and dates the appropriate item. | RICHARD L. MARTIN,<br>Major, USAF |
|--|-----------|--|-----------------------------------|

**NOTE:** Refer to table 3.9 for disposition instructions.

**Table 4.1. Reasons for Extensions of Enlistment.**

| <b>R<br/>U<br/>L<br/>E</b> | <b>A</b>  | <b>B</b>   | <b>C</b>  | <b>D</b>                                   |
|----------------------------|---|--|---|--|
|                            | <b>If an airman requests an extension of enlistment to</b>  | <b>and</b>   | <b>the request may be approved or disapproved at MPF level unless otherwise indicated below</b> | <b>and the reason code entry in PDS is</b> |
| <b>PROMOTION</b>           |   |  |   |  |
| <b>1</b>                   | qualify for promotion to the grade of MSgt, SMSgt, or CMSgt | the airman requires retainability to assume the new grade. (This rule also applies to airmen selected for promotion, but who don't have an announced promotion effective date. These airmen may not establish a DOS beyond the last day of the promotion cycle. TSgts may also use this rule to serve six months' time-in-grade before retirement at HYT. Airmen may extend under this rule if they're ineligible to reenlist because of HYT or age 55.) |   | <b>A</b>                                   |

|                   |  |  |  |          |
|-------------------|--|--|--|----------|
| 2                 | receive SSgt promotion consideration   | the airman was demoted to the grade of SrA or Sgt after completing at least ten years TAFMS, but fewer than 16 years TAFMS. (Extension may not exceed the last day of the fourth month following the selection announcement month of the first SSgt promotion cycle for which the airman is eligible. Airmen may not extend under this rule if they refused to obtain service-directed retainability or declined PME.) |  |          |
| <b>RETIREMENT</b> |  |  |  |          |
| 3                 | retire the first day of the month following HYT date, adjusted HYT date, or age 55                                   | the airman is within two years of HYT date or age 55. (Airmen must establish a DOS of at least the last day of their HYT month. Airmen may not extend under this rule if they refused to obtain service-directed retainability or declined PME.)   |  | <b>B</b> |
| 4                 | retire not later than the first day of the month following completion of 20 years TAFMS (for reasons other than HYT) | the airman is ineligible to reenlist due to age 55; or the airman was nonselected under the SRP. (This rule applies to airmen who are within two years of attaining minimum retirement eligibility. Airmen may not extend under this rule if they refused to obtain service-directed retainability or declined PME.) refused to obtain service-directed retainability or declined PME.)                                |  | <b>C</b> |

| <b>R<br/>U<br/>L<br/>E</b> | <b>A</b>   | <b>B</b>   | <b>C</b>  | <b>D</b>                                   |
|----------------------------|--|--|---|--|
|                            | <b>If an airman requests an extension of enlistment to</b> | <b>and</b>   | <b>the request may be approved or disapproved at MPF level unless otherwise indicated below</b> | <b>and the reason code entry in PDS is</b> |
| <b>RETIREMENT</b>          |  |  |   |  |
| <b>5</b>                   |  | the airman elected retirement instead of PCS, training, or retraining and has completed at least 19 years TAFMS, but fewer than 20 years TAFMS, on notification date.<br>(Extension may not exceed a total of 12 months.)  |   |  |
| <b>6</b>                   |  | the airman is ineligible to reenlist and rules 4 and 5 do not apply. (This rule applies to airmen who are within two years of attaining minimum retirement eligibility. Airmen may not extend under this rule if they refused to obtain service-directed retainability or declined PME.) |   |  |
| <b>7</b>                   | retire in lieu of a PCS assignment or PME                  | the airman elects retirement on or before the first day of the seventh month following assignment notification. (Don't use this rule for airmen assigned overseas or airmen serving on maximum CONUS stabilized tours.)  |   | <b>D</b>                                   |

|          |  |   |  |          |
|----------|--|---|--|----------|
|          | <b>RETIREMENT<br/>(Cont'd)</b>             |   |  |          |
| <b>8</b> | retire during a requested extension period | the requested extension period doesn't exceed a total of 12 months. (Don't use this rule for airmen who possess a reenlistment eligibility code in the 2 (except 2V), 3, or 4 series, or for airmen notified of an assignment, training, or retraining but have not accepted or refused the assignment, training, or retraining. This rule also doesn't apply to disability retirements.) |  | <b>E</b> |



| <b>R<br/>U<br/>L<br/>E</b> | <b>A</b>   | <b>B</b>  | <b>C</b>  | <b>D</b>                                   |
|----------------------------|--|---|---|--|
|                            | <b>If an airman requests an extension of enlistment to</b>     | <b>and</b>  | <b>the request may be approved or disapproved at MPF level unless otherwise indicated below</b> | <b>and the reason code entry in PDS is</b> |
| <b>RETIREMENT (Cont'd)</b> |  |   |   |  |
| <b>9</b>                   | remain on active duty pending completion of MEB/PEB evaluation | the airman has requested retirement or HQ AFPC deferred an approved retirement date. (Limit extensions to increments of three months or less until completion of the MEB/PEB evaluation. Reenlistment- ineligible airmen may execute extensions under this rule. Don't use this rule for airmen who have not requested retirement.) |   | <b>F</b>                                   |
| <b>AGE 55</b>              |  |   |   |  |
| <b>10</b>                  | remain on active duty beyond age 55                            | the airman has not refused to obtain service-directed retainability or canceled an extension for the purpose of separation. (Refer to paragraph 4.12.)  | the airman's wing commander is the final approval or disapproval authority.                     | <b>G</b>                                   |
|                            |  |   |   |  |

| <b>MEDICAL CARE</b> |   |   |  |                          |
|---------------------|---|---|--|--------------------------|
| <b>11</b>           | permit government medical care due to pregnancy or a serious injury or illness  | the airman will not complete 20 years' TAFMS on current DOS. (Reenlistment-ineligible airmen may execute extensions under this rule. Refer to paragraph 4.6 for extension length limitations.)                                |  | <b>H</b>                 |
| <b>ASSIGNMENT</b>   |   |   |  |                          |
| <b>12</b>           | qualify for a CONUS or overseas PCS, PCA, or TDY assignment, or to qualify for an SRB in conjunction with an assignment according to paragraph 2.11 | the airman requires retainability (see note). (Limit extensions submitted according to paragraph 2.11 to the minimum number of months required for the airman to establish a DOS within 90 days of projected departure date.) |  | <b>I</b><br>(see note 1) |
| <b>13</b>           | qualify for command sponsorship of family members at an overseas location   | the airman requires retainability (see note).   |  | <b>J</b><br>(see note 1) |
| <b>14</b>           | qualify for an overseas tour extension or to maintain an indefinite DEROS   | the airman requires retainability (see note). (Airmen must extend in minimum increments of 3 or more months in order to maintain an indefinite DEROS.)  |  | <b>L</b><br>(see note 1) |

| R<br>U<br>L<br>E                                       | A  | B  | C  | D                                   |
|--|--|--|--|-------------------------------------|
|  | If an airman requests an extension of enlistment to  | and  | the request may be approved or disapproved at MPF level unless otherwise indicated below | and the reason code entry in PDS is |
| TRAINING OR RETRAINING                                 |  |  |  |                                     |
| 15   | participate in the Physician Assistant (PA) program, Airman Education and Commissioning Program (AECp), USAF Officer Training School (OTS), Operation Bootstrap, AFROTC, or to qualify for NCO Professional Military Education (PME) | the airman is a selectee and requires retainability.   |  | M                                   |
| 16   | qualify for training or retraining (OJT or formal school)  | the airman requires retainability. (Disqualified airmen (RE code 4G) do not require a waiver to extend under this rule.)   |  | N                                   |
| OBSERVATION, PUNISHMENT, PROBATION, AND REHABILITATION |  |  |  |                                     |
| 17   | complete the Control Roster observation period   |  |  | O                                   |
| 18   | complete the Air Force Weight Program  | the airman is in Phase I or the unit commander continued ineligibility into Phase II or the probation period. (Airmen in Phase I must extend for the minimum number of months needed to meet standards. Airmen in Phase II or probation must extend in increments of 3 months or less until the unit commander removes the reenlistment ineligibility factor.) |  | P                                   |

|           |  |   |          |
|-----------|--|---|----------|
| <b>19</b> | complete Track 4 of the SART Program (drugs or alcohol)    | the unit commander has not yet removed the reenlistment ineligibility factor during aftercare. (Limit extensions to the minimum number of months needed to complete aftercare. Don't extend airmen who have failed the SART Program.) | <b>Q</b> |
| <b>20</b> | complete a period of probation and rehabilitation (P&R)    | the airman requires an extension of 12 months or less to complete P&R.  | <b>R</b> |
| <b>21</b> | complete suspended punishment pursuant to Article 15, UCMJ |   | <b>S</b> |

| <b>R<br/>U<br/>L<br/>E</b>   | <b>A</b>   | <b>B</b>  | <b>C</b>  | <b>D</b>                                   |
|--|--|---|---|--|
|  | <b>If an airman requests an extension of enlistment to</b>   | <b>and</b>  | <b>the request may be approved or disapproved at MPF level unless otherwise indicated below</b> | <b>and the reason code entry in PDS is</b> |
| <b>OBSERVATION, PUNISHMENT, PROBATION, AND REHABILITATION (Cont'd)</b> |  |   |   |  |
| <b>22</b>  | complete an investigation by military or civilian authorities, or await disposition of civil court charges, or await the outcome of an involuntary separation action | the requested extension period is in 1-month increments   |   | <b>T</b>                                   |
| <b>APPEALS</b>   |  |   |   |  |
| <b>23</b>  | process an SRP appeal  | the airman has submitted an appeal or has at least rendered an intent to appeal. (Limit extensions to one-month increments. Refer to paragraph 4.5.)                |   | <b>U</b>                                   |
| <b>24</b>  | process an extension of enlistment appeal (cancellation or disapproval)  | the airman has submitted an appeal or has rendered an intent to appeal. (Limit extensions to one-month increments. Refer to paragraph 4.14.)                        | HQ AFPC/DPPAER is the approval/disapproval authority.   | <b>V</b>                                   |
| <b>CITIZENSHIP</b>   |  |   |   |  |
| <b>25</b>  | attain US citizenship  | the airman applied for citizenship. (Extension may not exceed 6 months or the projected swear-in date plus one month, whichever is sooner. Refer to paragraph 4.5.) |   | <b>W</b>                                   |

| <b>DEMOTION</b>          |   |  |  |          |
|--------------------------|---|--|--|----------|
| <b>26</b>                | process for separation following demotion     | the airman is a second-term or career airman serving in the grade of A1C or below. (The extension may not exceed the last day of the fourth month following the airman's new date of rank.)  |  | <b>X</b> |
| <b>SEPARATION AT HYT</b> |   |  |  |          |
| <b>27</b>                | separate in the month during which HYT occurs | the airman is a second-term or career airmen serving in the grade of SrA or Sgt and is within two years of HYT date. (Airmen may not extend under this rule if they refused to obtain service-directed retainability or declined PME.) |  | <b>Y</b> |

| <b>R<br/>U<br/>L<br/>E</b>            | <b>A</b>  | <b>B</b>   | <b>C</b>  | <b>D</b>                                   |
|---------------------------------------|---|--|---|--|
|                                       | <b>If an airman requests an extension of enlistment to</b>  | <b>and</b>   | <b>the request may be approved or disapproved at MPF level unless otherwise indicated below</b> | <b>and the reason code entry in PDS is</b> |
| <b>BEST INTEREST OF THE AIR FORCE</b> |   |  |   |  |
| <b>★28</b>                            | remain on active for any reason considered in the best interest of the Air Force or reenlistment eligible first term airman (RBA 1A, 1R) may request a 12 month period for personal convenience | no other rule in this table applies to the airman's situation. (Refer to paragraph 4.9 for processing instructions. Reenlistment-ineligible may request an extension under this rule for best interest of the Air Force requests.) | the MPF Chief may disapprove the request; HQ AFPC/ DPPAER is the approval authority.            | <b>8 (see note 2)</b>                      |

**★NOTES:**

1. Airmen are ineligible to extend under rules 12, 13, and 14 unless they possess RE codes 1#, 2R, 2S, 2T, 2U, 3C, 3I, or 4D, and are otherwise eligible.
2. Only First Term Airmen (FTA) may request extension for personal convenience. FTA who declined to obtain retainability for PCS [Assignment Limitation Code (ALC) "L" or "8"] are ineligible.

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DCS/Personnel

